



Board Membership Application Form

All information contained herein is strictly confidential

1. Personal Details

Mr/ Mrs/ Miss/ Ms			
Surname		First Name (s)	
Known As			
Address for correspondence			
E-mail			
Telephone Numbers we may use to contact you			
Daytime		Evening	
Mobile			
Other Directorships of companies or trusteeships of charities			

2. Membership Details

Are you a member, or related to, any staff or governing body member of Queens Cross Housing Association or Queens Cross Factoring?	YES or NO
If YES please give details	

3. Qualifications

Please provide details of any academic/professional qualifications:

4. Skills and Experience

Please provide brief details of relevant skills and experience including current employment details:-

What do you do?

What skills can you bring to the Board of Queens Cross Factoring?

Relevant knowledge or expertise

5. General

Why in particular do you wish to be considered for a place on the Board?

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What are the likely constraints on the time you could devote to Board membership?

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To what extent do you have contact with social enterprises/ people/ organisations which would benefit Queens Cross Factoring?

	None		A Little		Quite a lot		A lot
Details							

How much time per month can you devote to Board membership?

	5 Hours		10 Hours		15 Hours		20 Hours		No of Days
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6. Skills / Experience

Please indicate what skills and experience you have and at what level from 0 (none) to 5 (excellent)

0	1	2	3	4	5	Skill / Experience
						Good Communication
						Experience of handling large amounts of written information
						Be able, with training, to understand, agree and take ownership of a business plan including financial, policy, regeneration and procedural and legal aspects
						Ability to work constructively as part of a governing or management body
						Experience of sitting on a constituted body e.g. Residents Association or Management Board
						Interest in housing and community issues
						Commitment to the aims and objectives of the housing movement
						Strategic/business planning knowledge or experience
						Housing Management and/or assessment of housing needs knowledge or experience
						Financial management, investment or risk management knowledge and skills
						Experience of running a successful business
						Property development/regeneration or building skills or knowledge
						Legal knowledge or experience and ideally in social housing or related areas
						Involvement in housing or regeneration issues
						Press/Media or Public Relations skills
						An understanding of equalities and community relations issues
						Other (please specify)

7. References

Please supply details of two referees who would be able to comment on your suitability for the Board

Name	
Address	
Telephone Number	
Email	
Relationship	
Please comment on the referees knowledge/experience	

Name	
Address	
Telephone Number	
Email	
Relationship	
Please comment on the referees knowledge/experience	

8. Data Protection Information

I consent that the data contained within this form may be processed/held in a computerised and/or manual filing system in line with the provisions of the Data Protection Act 1998.

Name		Signed	
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9. Applicant's Declaration

I declare that the information on this form is correct. I can confirm that I have not been disqualified as a Director under company law or as a trustee under charity law and am eligible to serve on Queens Cross Factoring's Board.

Name		Signed	
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